

For detailed information about benefit options and premiums, visit the Human Resources website at <http://www.hr.arizona.edu/benefits> and the Arizona Department of Administration website at <http://www.benefitoptions.az.gov>.

Unum Short Term Disability Insurance, Aetna Supplemental Life Insurance, Long Term Care Insurance and Flexible Spending Accounts are UA sponsored plans. Information on these plans is on the HR website, not on the Arizona Department of Administration's website.

You are strongly encouraged to attend New Employee Orientation. To enroll, please speak with your department. Online registration is available at [http://www.hr.arizona.edu/new\\_employee\\_orientation\\_registration](http://www.hr.arizona.edu/new_employee_orientation_registration). To view the New Employee Benefits Orientation Online, please visit [http://www.hr.arizona.edu/online\\_orientation](http://www.hr.arizona.edu/online_orientation).

**BENEFIT PLANS OVERVIEW**

Providers	Description	Contacts
<b><u>MEDICAL</u></b> <b>EPO plans:</b> - Cigna - United Healthcare - BCBS - Ameriben - Aetna <b>PPO plans:</b> - United Healthcare - Ameriben - Aetna <b>HSAO Plan:</b> - Aetna <b>Pharmacy Plan</b> - MedImpact - Walgreens Health Initiative <b>Alternative UA Plan *</b> <b>Campus Health Bridge Coverage **</b>	<p>Please refer to the 'New Hire Benefit Guide (including University)' for plan information at <a href="http://www.benefitoptions.az.gov">http://www.benefitoptions.az.gov</a>.</p> <p>Enrollment in a medical plan automatically includes prescription benefit coverage through MedImpact or Walgreens Health Initiative (for mail-order/specialty drugs).</p> <p>To search for a provider, visit: <a href="http://www.hr.arizona.edu/medical_provider_search">http://www.hr.arizona.edu/medical_provider_search</a>.</p>	<p><b>AZ Dept. of Administration</b> - 1-800-304-3687  <b>United Healthcare</b> – policy #705963            1-800-896-1067  <a href="http://www.myuhc.com">http://www.myuhc.com</a>  <b>CIGNA</b> – policy #3331993            1-800-968-7366 <a href="http://www.cigna.com/stateofaz">www.cigna.com/stateofaz</a>  <b>Blue Cross Blue Shield- AMERIBEN</b> –            policy # 1009013            1-866-955-1551 <a href="https://services.ameriben.com">https://services.ameriben.com</a>  <b>AETNA</b> – policy #476687            1-866-217-1953  <a href="http://www.aetnastateaz.com">www.aetnastateaz.com</a>  <b>MedImpact</b>            800-648-6769  <a href="http://www.benefitoptions.az.gov">www.benefitoptions.az.gov</a></p> <p><b>Walgreens Health Initiative</b> - Group #0002            1-866-722-2141  <a href="http://www.walgreenshealth.com">http://www.walgreenshealth.com</a></p>
<b><u>DENTAL</u></b> <b>Pre-paid plan:</b> - Total Dental Administrators <b>PPO plan:</b> - Delta Dental <b>*Alternative UA Plan</b>	<p>Please refer to the 'New Hire Benefit Guide (including University)' for plan information at <a href="http://www.benefitoptions.az.gov">http://www.benefitoptions.az.gov</a>.</p> <p>To search for a provider, visit: <a href="http://www.hr.arizona.edu/dental_provider_search">http://www.hr.arizona.edu/dental_provider_search</a>.</p>	<p><b>Total Dental Administrators</b> - policy #680100            1-866-921-7687  <a href="http://www.totaldentaladmin.com">www.totaldentaladmin.com</a></p> <p><b>Delta</b> – policy #7777-0020            1-800-352-6132  <a href="http://www.deltadentalaz.com">www.deltadentalaz.com</a></p>
<b><u>VISION</u></b> - Avesis Vision <b>*Alternative UA Plan</b>	<p>Please refer to the 'New Hire Benefit Guide (including University)' for plan information at <a href="http://www.benefitoptions.az.gov">http://www.benefitoptions.az.gov</a>.</p> <p>To search for a provider, visit: <a href="http://www.avesis.com/arizona/ProviderSearch.asp">http://www.avesis.com/arizona/ProviderSearch.asp</a>.</p>	<p><b>Avesis</b> – policy #10790            1-888-759-9772  <a href="http://www.avesis.com">www.avesis.com</a></p>

\*The Alternative UA Plans are for employees who will be enrolling an opposite sex domestic partner. Information on the Alternative UA Plans can be found at [http://www.hr.arizona.edu/health\\_benefits](http://www.hr.arizona.edu/health_benefits).

\*\* Employees may visit Campus Health for medical services during the 90-day waiting period for benefits. For more information, contact Campus Health at 520.621.6490.

**BENEFIT PLANS OVERVIEW CONTINUED**

<b>Providers</b>	<b>Description</b>	<b>Contacts</b>
<b>Basic Life Insurance (paid by the UA):</b> - Hartford Life Insurance Company	Automatic \$15,000 employer-paid coverage. Policy in effect first day of eligibility/date of hire. Beneficiary information required.  Includes travel assistance services through Europ Assistance Services USA.	Hartford: 1-866-712-3443 <a href="http://groupbenefits.thehartford.com/arizona">http://groupbenefits.thehartford.com/arizona</a> . Select the Life Planning & Services tab.  Europ Assistance Services USA 1-800-243-6108 <a href="http://groupbenefits.thehartford.com/arizona">http://groupbenefits.thehartford.com/arizona</a>
<b>Voluntary Supplemental Life Insurance (paid by the employee):</b> - Hartford Life Insurance Company - Aetna Life Insurance - ING Reliastar	Voluntary Supplemental Group Life Insurance is available for employee and eligible dependents.  For rates and a comparison of the plans, visit: <a href="http://www.hr.arizona.edu/files/SuppLifeComparison2011.pdf">http://www.hr.arizona.edu/files/SuppLifeComparison2011.pdf</a> .	Hartford: 1-866-712-3443 – policy #395211 <a href="http://groupbenefits.thehartford.com/arizona">http://groupbenefits.thehartford.com/arizona</a>  Aetna: 1-800-523-5065 <a href="http://www.aetna.com">www.aetna.com</a>  ING Reliastar: 1-800-955-7736
<b>Voluntary Short-Term Disability Plans:</b> - Hartford Life Insurance Company - Unum	Short-Term Disability plan for partial income replacement in the event of a qualifying illness, injury or disability. Enrollment is limited to one plan.  Six month pre-existing limitations apply to Unum.  For rates and a comparison of the plans, visit: <a href="http://www.hr.arizona.edu/files/STDcomp2009NoOE.doc">http://www.hr.arizona.edu/files/STDcomp2009NoOE.doc</a> .	Hartford: 1-866-712-3443 – policy #395211 <a href="http://groupbenefits.thehartford.com/arizona">http://groupbenefits.thehartford.com/arizona</a>  Unum: 1-800-799-4455 <a href="http://www.unum.com">www.unum.com</a>
<b>Flexible Spending Account</b> - ASI	Pre-tax account(s) for reimbursement of eligible Health Care and Dependent Care expenses. Re-enrollment is required each calendar year.	ASI: 1-800-659-3035 <a href="http://www.asiflex.com">www.asiflex.com</a>
<b>Long Term Care Insurance</b> - Prudential Insurance Company	Insurance benefit which assists with the cost of help/supervision (either in a facility or in-home) needed for someone with a severe cognitive impairment or the inability to perform daily activities. No medical underwriting necessary if enrolled within 31 days of hire; however you may enroll at any time.	Prudential Insurance: 1-800-732-0416 <a href="http://www.prudential.com/gltcweb">www.prudential.com/gltcweb</a> (User name: university Password: arizona)
<b>Supplemental Retirement:</b> - Tax Sheltered Annuity (TSA) 403(b) plan  - 457 Deferred Compensation plan	403(b): Pre-tax payroll deduction through multiple investment companies. This plan is sponsored by the Arizona Board of Regents for University employees.  457: Pre-tax payroll deduction through Nationwide. This plan is sponsored by the State of Arizona for state employees.	For details, including maximum deferral amounts, visit 'Financial Securities' on the Benefits section of the HR website.
<b>Home and Auto Insurance</b> - Liberty Mutual - MetLife - Travelers	Offers discounted group rates not available to the general public.	Liberty: 1-800-531-8201 <a href="http://www.libertymutual.com">www.libertymutual.com</a>  MetLife: 1-800-GET-MET-8 <a href="https://mybenefits.metlife.com">https://mybenefits.metlife.com</a>  Travelers: 1-888-695-4640 <a href="http://www.travelers.com/vaz">www.travelers.com/vaz</a>
<b>Qualified Tuition Reduction</b>	Offers reduced tuition rates for benefit-eligible employees and their qualifying dependents.	For Eligibility contact Human Resources at 520-621-3662 option #3 or visit <a href="http://www.hr.arizona.edu/educational_benefits">http://www.hr.arizona.edu/educational_benefits</a> . For tuition rates contact the Bursar's Office at 520-621-3232 or visit <a href="http://www.bursar.arizona.edu">www.bursar.arizona.edu</a>
<b>Direct Deposit</b>	You may opt to have all or a portion of your paycheck directly deposited into an account at a financial institution.	Payroll: 520-621-9097
<b>Child Care/Elder Care Program</b>	Resources for child care (including sick child) and elder care.	HR Life and Work Connections: 520-621-4365 <a href="http://lifework.arizona.edu">http://lifework.arizona.edu</a>

**BENEFIT PLANS OVERVIEW CONTINUED**

Providers	Description	Contacts
<b>Savings Bonds</b>	You may purchase savings bonds.	TreasuryDirect: <a href="http://www.treasurydirect.gov">www.treasurydirect.gov</a>  Treasury Retail Securities Site: 1-800-553-2663, Option 7, then Option 5
<b>Recreation Center</b>	Offers fitness classes, recreational activities and more.	Campus Rec: 520-621-4709 <a href="http://campusrec.arizona.edu">http://campusrec.arizona.edu</a>

**MANDATORY RETIREMENT PLANS AND LONG TERM DISABILITY**

Retirement and Long-Term Disability plans	Description	Contacts
<b>Retirement plan:</b> - Arizona State Retirement System (ASRS)	Retirement-eligible Appointed Personnel may elect ASRS or the ORP. Default plan for Appointed Personnel who do not make a retirement election within 30 days of hire date. Plan is linked to LTD with Sedgwick.	Arizona State Retirement System <a href="http://www.azasrs.gov">http://www.azasrs.gov</a> Tucson 520-239-3100 Phoenix 602-240-2000 Outside Area 1-800-621-3778
<b>Long-Term Disability plan (LTD):</b> - Sedgwick	Benefit which helps supplement income for disabilities exceeding 6 months in duration. Enrollment is mandatory with retirement plans.	Sedgwick: 1-800-495-9301 <a href="http://www.azasrs.gov">http://www.azasrs.gov</a>

**FEDERAL LAWS AND REGULATIONS**

Law/Regulation	Description	More Information	How to Apply
<b>Family Medical Leave (FML)</b>	Protected leave mandated through the Department of Labor for employees who meet the minimum eligibility requirements and have a qualifying need.	See the official posting from the Department of Labor  <a href="http://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf">http://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf</a>	Contact your business manager.
<b>COBRA</b>	Allows benefit eligible employees, who have lost benefits coverage, to maintain coverage through the University's plans.	<a href="http://www.benefitoptions.az.gov">http://www.benefitoptions.az.gov</a> . Click on the title 'COBRA' for eligibility and enrollment information. You may also call 1-800-304-3687, option 2.	You will receive COBRA information and enrollment forms upon loss of coverage. These will be mailed to the current address on file in your personnel record.
<b>Notice of the Arizona Benefit Options Program Privacy Practices</b>	Information about how your medical information may be used and disclosed, how you can gain access to this information, and the safeguards in place to protect your privacy.	<a href="http://www.benefitoptions.az.gov">http://www.benefitoptions.az.gov</a>  Click on the title 'Legal Notices'	Not Applicable