Employee Development, Growth & Engagement
Learning

LinkedIn Learning Courses:
Managing Performance, Part 2

These course recommendations for supervisors are curated by the EDGE Learning team. They supplement the Aug. 17, 2023, **Key Elements to Managing Performance, Part 2** discussion.

TOPIC	IN-DEPTH OPTIONS 20-60 minutes	QUICK OPTIONS* >5 minutes
Coaching to Retain & Develop	**Coaching for Continuous Improvement** **Coaching for Results** **Coaching and Developing Employees** **Coaching Virtually**	Leaders must find and retain high potentials **(from Finding and Retaining High Potentials)** Help employees develop transferable skill sets (from Considering Transferable Skills in Talent Acquisition & Retention) Identify skill and knowledge gaps (from Strategies for Your First 90 Days) Conducting a needs analysis and creating a development plan (from Foundations of Performance Management)
Documentation & Follow-up	**Performance Improvement Plans: A Leader's Guide to Turning Things Around** **Foundations of Performance Management**	Creating a performance plan (from How to Handle Poor Performers) Creating performance improvement plans (from Performance Management: Conducting Performance Reviews) Management of personnel files (from Hiring, Managing, and Separating from Employees)
Coaching Employees in Difficult Situations	**Coaching Employees through Difficult Situations** **Difficult Situations: Solutions for Managers**	Coaching for improved performance (from Customer Service: Motivating Your Team) Manage difficult coaching conversations (from Managing Employee Performance Problems)
Discipline Situations	**How to Handle Poor Performers** **Managing Employee Performance Problems**	Authenticity in difficult situations (from Using Authenticity to Build Productive Relationships) Addressing poor performers (from Become a Better Coach...) Employee discipline** (from Hiring, Managing, and Separating from Employees) Conduct and discipline protocols** (from Introduction to Employee Relations)

*Quick options are videos contained within a longer course. You must first enroll in and launch the larger course, then select the specific video from the contents dropdown.

**Target audience is HR professionals. Please connect with your Senior HR Partner or HR Generalist if you are entering into a discipline situation.

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For support, reach out to your Senior HR Partner or email edge-learning@arizona.edu.